

<b>Safety Training Topic</b>	<b>NC OSH Standard Cited</b> (see <b>NOTE #1.</b> below)	<b>Who Should Receive This Training?</b>	<b>How Often Should Training Be Received?</b> (see <b>NOTE #2</b> below)	<b>Estimated Class Time</b> (see <b>NOTE #3</b> below)	<b>Training Taught or Arranged By:</b>
15 Passenger Van	General Duty Clause	Required one time driver's license review, classroom awareness training and behind-the-wheel training for applicants.	Prior to Initial Van Use.	Varies per Applicant (contact S&WCO for details)	Self / S&WCO
Accident Investigation/Workers' Compensation	General Duty Clause	Supervisors/Managers	Initial / Periodic	2 hours	S&WCO
Aerial Lift	1926.453	All designated operators of Aerial Lifts (vertical lifts, scissors lifts, boom supported lifts)	Initial	2 hours	S&WCO
Asbestos Abatement (OSHA Class I & II)	1910.1001	Employees who remove asbestos-containing materials	Initial / Annual	40 hrs / 8 hrs + physical	S&WCO
Asbestos Awareness	1910.1001	Employees who are likely to contact but not disturb asbestos-containing materials (e.g. housekeepers, most trades).	Initial / Annual	2 hrs / 1 hour	S&WCO
Asbestos Operations and Maintenance (OSHA Class III & IV)	1910.1001	Employees who disturbs asbestos as part of maintenance & repair work.	Initial / Annual	16 hrs / 4 hrs + physical	S&WCO
Back Safety/Lifting	General Duty Clause	All employees with lifting, moving duties	Initial / Periodic	1 hour	S&WCO
Bloodborne Pathogens	1910.103	Employees with occupational exposure to blood or other potentially infectious body fluids (e.g. clinicians, first aid responders, police, some housekeepers).	Initial / Annual	1.5 hours	S&WCO
Chainsaw Safety	1910.266	Employees using chainsaws as part of their job	Initial	1 hour	Supervisor
Chemical Hygiene	1910.1450	All laboratory employees, new exposures	Initial	1 hour	S&WCO
Compressed Gas Safety	1910.101	Employees using compressed gases	Initial	1 hour	S&WCO
Confined Space Entry	1910.146(g)	Authorized entrants/attendants/entry supervisors	Initial / Periodic / As Needed	4	S&WCO
Confined Space Awareness	1910.146(g)	Employees affected by confined spaces	Initial / Periodic	1 hour	S&WCO

<b>Safety Training Topic</b>	<b>NC OSH Standard Cited</b> (see NOTE #1. below)	<b>Who Should Receive This Training?</b>	<b>How Often Should Training Be Received?</b> (see NOTE #2 below)	<b>Estimated Class Time</b> (see NOTE #3 below)	<b>Training Taught or Arranged By:</b>
Control of Hazardous Energy (Lockout/Tagout)	1910.147	Employees that may service or maintain equipment	Initial / Periodic	2 hours	S&WCO
Control of Hazardous Energy (Lockout/Tagout) Awareness	1910.147 (c)(7)(i)(C)	All	Initial / Periodic	1 hour	S&WCO
Electrical Safety	1910.331 – .335	Employees working with electrical equipment	Initial / Periodic	1 to 2 hours	S&WCO
Emergency Plan/Response	1910.38	All	Initial / Periodic Change in Plan	30 to 90 minutes	S&WCO/Emergency Management Coordinator
Ergonomics, Office and Labs (recommended)	General Duty Clause	Any	Initial	30 minutes to 1 hour	S&WCO
Fall Protection	61910.6 App C	Employees who may find themselves 4' above a walking/working surface, within 6' from the edge, with no guard system.	Initial / Periodic	2 to 3 hours	S&WCO and/or Facilities Services
Hazard Communication-Department Specific	1910.1200	All employees exposed to hazardous chemicals (excluding labs), infectious agents, or pesticides	Initial / Periodic New Hazard	1 to 2 hours	Departmental Supervisor/Manager
Hazard Communication-General	1910.1200	All employees exposed to hazardous chemicals (excluding labs), infectious agents, or pesticides	Initial / Periodic New Hazard	1 to 2 hours	S&WCO
Hearing Protection/Conservation	1910.95	Employees working in high noise areas	Initial / Annual	1 to 2 hours	S&WCO
Hot Work-Welding/Cutting Safety	1910.252	Employees doing hot work	Initial / Periodic	1 to 2 hours	S&WCO
Laboratory Safety	1910.1450	All laboratory employees, new exposures	Initial / refresher every 2 yrs	1 hour	Supervisor/S&WCO
Ladder Safety	1910 Subpart D	Employees who will use ladders	Initial / Periodic	1 hour	S&WCO
Lead & Lead Paint	1910.1025	Employees exposed to lead	Initial / Annual / at or above Action Level	1 to 2 hours	S&WCO
Machine Guarding	Subpart O	Maintenance employees	Initial / Periodic	1 hour	S&WCO

<b>Safety Training Topic</b>	<b>NC OSH Standard Cited</b> (see NOTE #1. below)	<b>Who Should Receive This Training?</b>	<b>How Often Should Training Be Received?</b> (see NOTE #2 below)	<b>Estimated Class Time</b> (see NOTE #3 below)	<b>Training Taught or Arranged By:</b>
New Employee Orientation	Multiple	All	Initial	1 hour	S&WCO
Personal Protective Equipment	1910.132	Employees required to use PPE	Initial / Change in work place/PPE use	1 - 2 hours depending on the PPE	S&WCO
Portable Fire Extinguishers	1910.157	All	Initial / Annual	Brochure	S&WCO
Portable Fire Extinguishers: Hands-On Training	1910.157	Employees who want hands-on training	Periodic	30-60 min	Boone Fire Dept. (contact S&WCO)
Powered Industrial Trucks (Forklift)	1910.178	All designated operators of forklifts	Initial / Every 3 years	1 to 4 hours	S&WCO
Respiratory Protection	1910.134	All employees required to wear a respirator of any type	Initial / Annually New Hazard	1 to 2 hours (Fit testing and physical exam required)	S&WCO
Safety 101	Multiple	All	Initial / Periodic	2 hours	S&WCO
Scaffold User Safety	1926 Sub L	All employees required to build or work on scaffolds	Initial	2 hours	S&WCO
Skid Steer Loader Safety	1926.21 & ASME B56.61992	All designated operators of Skid Steer Loaders	Initial / Every 3 years	2 hours	S&WCO
Storage and Handling of LP Gases	1910.110	All personnel who perform installation, removal, operation or maintenance	Initial / Periodic	1 hour	Supervisor/S&WCO
Storage of Flammable and Combustible Liquids	1910.106	Employees who handle, store, or dispense these products	Initial / Periodic	1 hour	Supervisor/S&WCO
Tools - Hand & Power	General Duty Clause	Employees who will use hand tools	Initial / Periodic	1 hour	S&WCO
Trenching	1926.650-652	Employees who work in excavations	Initial / Periodic	1 to 2 hours	S&WCO

<b>Safety Training Topic</b>	<b>NC OSH Standard Cited</b> (see NOTE #1. below)	<b>Who Should Receive This Training?</b>	<b>How Often Should Training Be Received?</b> (see NOTE #2 below)	<b>Estimated Class Time</b> (see NOTE #3 below)	<b>Training Taught or Arranged By:</b>
Violence in the Workplace (recommended)	General Duty Clause	Any	Initial	Included in HRS New Employee Orientation	HRS
Welding/Cutting Safety	1910 Sub Q	Employees who perform welding/cutting operations	Initial / Periodic	1 to 2 hours	Supervisor/S&WCO
<b><u>ALL TRAINING MUST BE DOCUMENTED</u></b>					
<b>Please call 262-7649 or contact Ronnie Riddle, Safety Trainer, at <a href="mailto:riddlere@appstate.edu">riddlere@appstate.edu</a> for information on any of the classes listed or to request a class.</b>					
<b>NOTES</b>					
1. The General Duty Clause is Section 5(a)(1) of the Occupational Safety and Health Act and states: "Each employer shall furnish to each of his employees employment and a place of employment which are free from recognized hazards that are causing or are likely to cause death or serious physical harm to his employees." .					
2. The term periodic training generally means training that occurs at regular intervals (e.g. 1 to 3 years). Annual refresher training is recommended in order to maintain the understanding/skill level required by most NC OSH standards. In some cases, even when annual or refresher training is not required by standard, retraining may be indicated when it is determined an employee may be deficient in understanding or in the skill level required.					
3. The estimated class times needed to provide training for each course, type of activity or exposure is the amount of time needed for the employee to obtain a minimum level of proficiency. More or less time may be needed depending on class size and the experience level of attendees. .					
					<b>UPDATED 7/09 - rer</b>